

2017 Online Education Excellence Awards Self/Peer Review Form

Course Number	IUF1000	Instructor Name	Jennifer Smith	Review Term	Spring 2016
Course Title	What is the Good Life Demo	Course URL	https://ufl.instructure.com/courses/317732	Review Section Number(s)	Demo

Instructor: Point out elements that work well in addition to areas where feedback or suggestions would be helpful (note that some fields only request yes/no plus the URL.) It is not necessary to respond to every item. If an item does not apply to your discipline or course, please provide a short explanation. View the [Quick Guides](#) for clarification and examples for each category. **IMPORTANT: Provide URL links to an example of the course item from the term being reviewed.** If URL links to examples are not provided, the nominated course will be removed from award consideration.

	Standard	Instructor Comments	Example (provide URL)	QA Reviewer Comments	Rating
1	Course Content				
1.1	A welcome message from instructor (text, audio, or video) describes and outlines the course.	Yes	https://ufl.instructure.com/courses/317732/pages/start-here?module_item_id=5842900		
1.2	Course goals, policies and deadlines are clearly stated.	Yes	https://ufl.instructure.com/courses/317732/assignments/syllabus		
1.3	Students engage with course content in a variety of ways (e.g., projects, discussions, small groups, etc.)	Yes, course includes compare/contrast and debate discussions, video and audio presentations, written essay, midterm and final exams	https://ufl.instructure.com/courses/317732/assignments		
1.4	The course contains focused, interesting lectures/presentations and high quality materials. (Examples include integrated quizzes, interviews and virtual field trips.)	Yes, video presentations were recorded by faculty with expertise on the specific topics.	https://mediasite.video.ufl.edu/Mediasite/Play/762024f6098f42008eca0401f1b4844b1d		
1.5	Presentations are divided into segments with a target length of 4 - 10 minutes.	Video length varies, most are 3 – 15 minutes long but a few are 30 or more.	https://mediasite.video.ufl.edu/Mediasite/Play/435ae3771faa4933ad78fbb42663cb821d		

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1.6	All resources and course materials contain proper citation clarifying copyright and permissions. (See UF Libraries Resources)	Yes, citations for the module resources are listed at the bottom of the course pages. Image citations are included at the end of video presentations.	https://ufl.instructure.com/courses/317732/pages/week-11-owning-the-good-life?module_item_id=5842951		
1.7	A prominent introductory activity confirms student understanding of the syllabus, course requirements and required tools and technologies where appropriate.	The course uses a Start Here Quiz.	https://ufl.instructure.com/courses/317732/quizzes/440057		
1.8	Instructor provides optional supplemental/remedial resources for those students who may need them (e.g. as follow-up to assignment submissions.)	Both the instructor and students share additional resources on the “Cool Stuff!” discussion forum.	https://ufl.instructure.com/courses/317732/discussion_topics/867482		
1.9	Syllabus, schedule and other important course documents/information are easily located.	Yes. These are linked from the Canvas Syllabus tool. Documents include: Course Policies and Procedures, Bibliography of Readings, Netiquette Guide, MLA QuickGuide and ProctorU QuickTips.	https://ufl.instructure.com/courses/317732/assignments/syllabus		
1.10	Syllabus aligns with current UF Syllabus Policy .	Yes. Most of the UF Syllabus Policy information is included in the “Course Policies and Procedures” document.	https://ufl.instructure.com/courses/317732/assignments/syllabus		
1.11	Course contains content that is accurate, current and functional in its presentation.	Much of the course content is historical in nature, where possible, a contemporary “take” on the topic is included. See the “Antigone tweets” assignment along with the links to the British National Theatre Performance.	https://ufl.instructure.com/courses/317732/pages/week-9-fighting-for-the-good-life?module_item_id=5842939		

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1.12	Course materials provide written definitions of activities that constitute plagiarism and/or academic misconduct and consequences of committing such behavior.	Yes. This information is included in the Course Policies and Procedures document (linked from the Canvas Syllabus tool.)	https://ufl.instructure.com/courses/317732/assignments/syllabus		
2	Instructional Methods				
2.1	Learning objectives are SMART (specific, measurable, achievable, realistic, and time sensitive) and align with course goals.	Yes, I will provide an Excel spreadsheet that shows which assignments support individual learning objectives as well as the alignment with the overall course goals as well the assignments that support each.	Uploaded to the OEEA Nomination form in “Additional Documentation.”		
2.2	Assessments, learning activities, resources and course materials align with the learning objectives.	Yes, the alignment is shown in the spreadsheet mentioned above.	Uploaded to the OEEA Nomination form in “Additional Documentation.”		
2.3	Expectations and requirements for student professionalism and respectful communication are clearly provided in the syllabus or introductory materials.	Yes. This is included in the Netiquette Guide linked in the Syllabus tool	https://ufl.instructure.com/courses/317732/assignments/syllabus		
2.4	Ongoing multiple assessment strategies are used to measure content knowledge, attitudes and skills.	Yes, this course uses: weekly discussions, weekly quizzes, midterm and final exams, a written essay, an audio essay, and a video presentation.			
2.5	Assignments and assessments encourage students to demonstrate a level of knowledge and/or skills appropriate to the course goals.	See the capstone project: the This I Believe audio essay that requires students to think critically about the course readings and identify an element with personal meaning.	https://ufl.instructure.com/courses/317732/pages/week-14-achieving-the-good-life?module_item_id=5842968		

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		Students also practice communication skills and evaluate peer essays.			
2.6	Team-based projects or activities, peer-review, and/or self-assessment are part of the course.	Peer review is used in the video presentation and the audio essay. It is also included in a video discussion post as practice.	https://ufl.instructure.com/courses/317732/pages/we-ek-14-achieving-the-good-life?module_item_id=5842968		
2.7	Students are given the opportunity to relate personal experiences and apply their background knowledge/skills to the coursework.	Yes, this is part of both the video presentation and the This I Believe audio essay. It is also included in some of the discussion posts.	https://ufl.instructure.com/courses/317732/pages/we-ek-14-achieving-the-good-life?module_item_id=5842968		
2.8	When synchronous sessions are included, reasonable accommodations will be made for students who cannot participate.	This course does not contain synchronous sessions.			
2.9	Clear scoring criteria align with assignment instructions and are shared with students in advance of assignments.	Yes, rubrics are available for all projects and assignments. See the Video Presentation Peer Review Tips document and video.	https://ufl.instructure.com/courses/317732/pages/we-ek-11-owning-the-good-life?module_item_id=5842951		
3	Communication & Interaction				
3.1	Participation expectations are explicit and easy to find.	Yes. These are located in the Course Policies and Procedures document that is linked from the Canvas Syllabus tool.	https://ufl.instructure.com/courses/317732/assignments/syllabus		
3.2	Students receive feedback regularly, and in sufficient time to support improvement in subsequent assignments.	Students practice analysis within the weekly discussion posts. They receive feedback on these to prepare for the essay questions on the midterm and final exams.	https://ufl.instructure.com/courses/317732/discussion_topics/867500		
3.3	Multiple and varied (including non-text options such as audio, images and videos)	Each module contains a short video introduction from the instructor. The Thoreau's cost discussion helps to prepare for	https://ufl.instructure.com/courses/317732/discussion_topics/867485		

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	student-faculty and student-student interactions are incorporated and to the extent possible, encouraged within course communication and activities.	the audio and video assignments. This is an area that could be expanded.			
3.4	Instructor requests student feedback on the course (assignments, materials and/or presentations.)	Yes, two anonymous surveys request feedback regarding course elements.	https://ufl.instructure.com/courses/317732/quizzes/440056		
3.5	Timeframe for instructor responses to student inquiries is explicit and easy to find. (Note: Recommended within 24 hours during the work week and 48 hours on weekends.)	The recommended 24 hour (or less) response is followed, but not stated in writing within the course.			
3.6	Instructor provides links to tutorials/information on how students can become successful online learners.	Yes, in particular, links to videos and assistance with the written essay are included within the assignment instructions.	https://ufl.instructure.com/courses/317732/assignments/2805734?module_item_id=5842938		
3.7	Instructor demonstrates ongoing changes and improvements based on constructive student feedback provided in current or previous term.	To tell you the truth, this course is updated every term based upon input from students and teaching assistants.	Upcoming changes include a deeper dive into a single work over a 4-week time frame. This will provide a better opportunity for analysis for the written essay assignment. This is in response to student feedback that that there are too many short readings.		
3.8	The instructor is visibly present throughout the course via frequent text, audio and/or visual communications.	Yes, video introductions, along with announcements and discussion feedback help to provide instructor presence.	https://ufl.instructure.com/courses/317732/discussion_topics/867531		
3.9	Instructor takes steps to protect students' education records/privacy rights in accordance with university policy .	Yes.			

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4	Technology				
4.1	Requirements and expectations of technology use are clearly stated.	Yes, although most issues involve the video and audio recordings.	https://ufl.instructure.com/courses/317732/pages/we-ek-11-owning-the-good-life?module_item_id=5842951		
4.2	Tutorials, practice, and/or support resources are provided and conveniently located for use of the LMS and any specialized technologies.	There are specific tutorials for the audio and video recordings. See Video Presentation Dos and Don'ts.	https://mediasite.video.ufl.edu/Mediasite/Play/e1c967855a4643f7acddd4adc04a05031d		
4.3	Provisions are in place to allow for potential failures of technology, and are clearly expressed to students.	Somewhat, see the Video Presentation Assignment Instructions. Potential issues could probably use further elaboration.	https://ufl.instructure.com/courses/317732/pages/we-ek-11-owning-the-good-life?module_item_id=5842951		
4.4	Course technology tools and media are functional using modern web browsers. (Note: Recommend providing information on the length of any time-based media such as audio or video.)	Yes. Course content has been tested using Firefox and Chrome. Media length is included.			
4.5	Any single assessment that comprises 15% or more of the total grade uses appropriate security measures such as plagiarism detection and/or proctoring services.	This course uses Turnitin for the written essay, audio essay script. ProctorU is used for the midterm and final exams.			
4.6	Media located outside of the UF LMS is accessible, cross-platform, mobile-compatible and is available in both streaming and downloadable formats (where possible.)	Most course video is located in Mediasite. Most of these are already Closed Captioned. There are a few YouTube videos which would need to be copied and captioned in the event of an accommodation request.	https://mediasite.video.ufl.edu/Mediasite/Play/6eec04fcd1244bd99fbe07c9cd65864e1d		

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5	Course Accessibility, Design & Organization				
5.1	Students are presented with an obvious starting point and clear directions on how to navigate the course.	Yes. On the course home page, students are invited to click the “Start Here” link.	https://ufl.instructure.com/courses/317732		
5.2	Course organization and navigation is logical and consistent throughout the course.	I think this is the case, all course material is linked from a module page for each week. The layout is the same for each week. However, I am constantly amazed by what students don’t “see.”	https://ufl.instructure.com/courses/317732/pages/week-5-embodiment-the-good-life?module_item_id=5842918		
5.3	Course uses headings, subheadings and lists to organize document structure. (See the Quick Guide to Online Course Accessibility)	Yes.	https://ufl.instructure.com/courses/317732/pages/week-1-thinking-about-the-good-life?module_item_id=5842905		
5.4	Color alone is not used to convey meaning in the course website.	Yes.	See item 5.3		
5.5	The text of images' "ALT tag" accurately and succinctly describes each image. (See the Quick Guide to Online Course Accessibility)	Yes.	See item 5.3		
5.6	Font and background colors within course website and presentations are contrasted for easy readability (as defined by web accessibility conventions .)	Yes.	See item 5.3		
5.7	All documents (if used) can be read by a screen reader (text in the document is selectable.)	Yes. All course .pdfs are accessible to a screen reader.			

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5.8	Images included in lectures are relevant and high-quality.	Yes. In general, presentations are kept simple with minimum text and a reliance on images that help students “connect” with the topic in a visual way.	https://mediasite.video.ufl.edu/Mediasite/Play/e1c967855a4643f7acddd4adc04a05031d		
5.9	Course layout and visuals guide the student to focus on important concepts.	This is tough, since I think that all of the course content is important. However, optional items are clearly indicated.	See item 5.3		
5.10	Course multimedia are Closed Captioned or a script is provided upon accommodation request through the Disability Resource Center (DRC.)	Most course video is located in Mediasite. Most of these are already Closed Captioned. There are a few YouTube videos which would need to be copied and captioned in the event of an accommodation request.	https://mediasite.video.ufl.edu/Mediasite/Play/6eec04fcd1244bd99fbe07c9cd65864e1d		
6	General Comments				
	<p>The <i>This I Believe Audio Essay</i> has proved to be an excellent capstone assignment. It helps students apply the analysis skills they have practiced throughout the semester to their own thinking. It also provides an opportunity to practice their oral communication and evaluation skills. The students seem to appreciate and enjoy this assignment. The quality of the essays do vary, but the students take the assignment seriously and it shows.</p> <p>This assignment initially piloted within the UF Online version of the course, but as of summer, 2016 has been implemented in all versions of the course including hybrid and face-to-face.</p> <p>This assignment has also provided an opportunity for IUF1000 students to “give back” to the University through an optional TIB competition. The top essay two essays are chosen from finalists pulled for each section. The finalist essays are made available through the UF Libraries Institutional Repository.</p>		https://ufl.instructure.com/courses/317732/pages/week-14-achieving-the-good-life?module_item_id=5842968 http://ufdc.ufl.edu/goodlife		