Beyond the Podium

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ProctorU Q&A

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UF Online Proctoring Policy:

- Proctoring is required for any single assessment comprising 15% or more of the overall course grade

ProctorU Process

- Students can now schedule their exams through an LTI tool within Canvas
  - ProctorU shows up on the tab to the left
- Exam Process
  - See the student
  - See what the student is doing
  - Confirm the student identity
    - Photo ID
    - Take a photo of the student for UF faculty to view
    - Authentication quiz—questions are pulled from public records (does not use any financial or sensitive questions)
- On exam day:
  - Students need to be in a secure environment
  - Compatible with Macs and PCs not Lenox
- Proctor "borrows" the mouse
  - Proctor cannot access files on computer
  - Student can deny access at any time
- Whether breaks are allowed are determined by the faculty member
- Support for SmartPhones or tablets is not currently available

About the Proctors

- Receive FERPA training
- Not outsourced—hired by ProctorU
- Floor managers provide a second set of eyes
- Quality Control does blind audits of proctors
- ProctorU HelpDesk is 24/7
- Student Advocate team reaches out to instructor to share any occurrences during the exam

Recordings

- Meet FERPA requirements
- Video recordings go to UF's Sharepoint site
- Chris Newsom will send video information to instructor

Getting Started

- Handout
- Training session with Darrett

Distance Learning Fee to pay for the cost of ProctorU

- Contact Chris Newsom to get set up cnewsom@ufl.edu
- For UF Online, cost is paid through UF Online
- DL fees need to be set up the semester prior to the start of the class

Best Practices for student success:

- Include verbiage in syllabus about ProctorU
- Use handout/infographic
- 24/7 live chat is available
- Add the exam signup as an assignment
  - Upload screenshot
- Call or chat if they run into scheduling issues
  - "Take it now" for $8.75
  - "take it soon" within 72 hours for $5.00
- With the Canvas LTI integration
  - The student will need to log in the first time
  - After the first time, Canvas will be synced with ProctorU

Cost is $30.00/student per course

Other Academic Integrity Options:

- ProctorFree (non-live proctors)
  - Will pilot summer B with Man's Food
  - For assessments that may have been done without proctoring—such as timed quizzes
  - Mostly interested in authenticating
  - Cost is still under investigation
  - $3.00 - $6.00/assessment

See DCE Proctoring Information: http://dce.ufl.edu/academic-credit/program-support/#proctoring